

WYOTA Monthly Meeting
08/08/2020

Meeting started at 11:23 am

I. Roll Call

- a. Board Members Present: Kelsey Hieb, Jessica McWilliams, Shellie Szymd, Kristine Shaeffer, Tammy Morrison (CC rep), Phylcia Lipes
- b. Board Members Not Present:
- c. Additional Participants:

II. Treasurer Report

Checking	\$ 16,237.99
Savings	\$ 8,175.76
Total	\$ 24,413.75

- a. Budget
 - a. Getting registrations online prior to payment
 - i. 4 for pain, 1 for peds
 - b. Will need to contact those that have registered but not paid
 - c. Profit/Loss report created for last year
 - d. Continue to be locked out of PayPal
- b. Bills
 - a. Will pay CPA- received new bill recently
 - b. Will pay AMBI
 - c. No other outstanding bills
- c. Memberships
 - a. Going up with registrations

III. Secretary Update

- a. Propose to remove phone number from site- First motion Kelsey, Seconded by Jessica. Motion passes.
- b. Website working and looking okay
 - i. Will email Halle regarding issues with registration, website changes, and removing phone number
- c. No scholarship applicants
- d. Reviewed survey for conference format

IV. RA Update

- a. No update

V. Student Update

- a. No update
- b. Phylcia zoomed with CC students regarding conference scholarships

VI. Legislative Update

- a. No update

VII. Old Business

- a. Conference
 - i. Shirts
 - 1. Could do orders- and ship. Add shipping cost to

- 2. Pedan's could take orders
 - a. Tammy to talk with company
- ii. Silent auction option at conferences- next year?
- iii. Format for conference
 - 1. VERY limited space in phys dys room
 - 2. Challenges with hands-on options
 - a. Could do board members in person and broadcast live
 - 3. Option for virtual
 - a. Contact pain speaker to determine virtual plan.
 - b. Build memo to registrants regarding plan
 - c. Optional masks and distancing (if less than 50 people)
- iv. Mixer
 - 1. Cancel this year
- v. Supplies
 - 1. No supplies for peds speaker
 - 2. Mirror boxes for pain speaker (Phylcia has already)
- vi. Handouts
 - 1. Objectives and Agenda handouts needed
- vii. Hotel
 - 1. Block of rooms reserved
 - 2. Can cancel at any time
 - 3. Luncheon
 - a. Do plated lunches
 - b. Wait for count- Kristine to find out deadline for food order
- viii. Technology
 - 1. Shellie to ask about tech needs for peds speaker
 - 2. Phylcia to ask about tech needs for pain speaker
- ix. Election nominations
 - 1. Phylcia to post regarding open positions

VIII. New Business

- a. Strategic Plan updated as appropriate
- b. Policies and procedures to be updated (completed last year)
- c. Dinner before conference- Wait until September 2020 meeting

Motion to adjourn meeting by Phylcia at 3:06 pm.