

**WYOTA Monthly Meeting
6/10/2020**

Meeting called to order at: 7:34 pm
Dial in Number: 605-475-4000
Code: 638669#

I. Roll Call

- a. Board Members Present: Jess McWilliams, Shellie Szymd, Kelsey Hieb, Phylcia Lipes
- b. Board Members Not Present: Molly McNicols, Kristine Shaeffer
- c. Additional Participants: Becky Rimmel (UND), Tammy Morrison (CC)

II. Treasurer Report

Checking	\$ 14,030.03
Savings	\$ 8,175.62
Total	\$ 22,205.65

- a. Received a few membership renewals
- b. Updated State annual report
 - a. Sent request to change register agent
- c. Payment form completed for Albany County
- d. Updated addresses on WYOTA checks
- e. Updated banking account address
- f. Up to date for all reconciliations
- g. Taxes sent to accountant
- h. Will take crashed computer to company for pulling items off hard drive
 - a. Voted previously to have WYOTA take on costs
 - b. Jessica to email updates after meeting with company

III. Secretary Update

- a. Spoke with AMBI- Registrations were mailed out Tuesday (6/9/2020)
- b. Spoke with Halle from website to get registration capability on website
 - i. Waiting for PayPal to get sorted out
 - ii. Will revisit to ensure all items in correct places on website
- c. Created documents on Google Drive for registration and email confirmations
- d. Posted WYOTA conference scholarship on website
 - i. Will update with new deadline

IV. RA Update

- a. No update currently

V. Student Update

- a. UND- Changing deadline for WYOTA scholarship. Poster presentations at conference- emailed professor to follow up and create plan.
- b. CC- Started summer session 2 day prior. Talked about doing fund raiser.

VI. Legislative Update

- a. No update

VII. Old Business

- a. Conference
 - i. Pricing is all corrected and posted
 - ii. Registrations are mailed out
 - iii. Website being updated- Kelsey to speak with Halle this week
 - iv. Luncheon option/Round table option for second day
 - 1. Possibly do UND poster presentation at lunch on Sunday
 - 2. No round tables this year
 - v. Decide on menu for luncheon and snacks next session
 - vi. Supplies for speakers
 - 1. Pain- supplies all of own supplies
 - 2. TBRI- WYOTA will need to make handouts
 - vii. Raffle baskets
 - 1. Skipped last year
 - 2. Will not plan on this year as well.
- b. In-Person WYOTA Board meeting
 - i. Pushed due to COVID-19
 - ii. Typically do annual donation to AOTA-PAC
 - 1. Jessica will mail donation now.
- c. Perks of membership vs non-membership
 - i. SD also having same challenges
 - ii. MT website states what they provide:
 - 1. Have a survey for membership and could win \$25 Gift card
 - 2. Quarterly newsletter
 - 3. Legislative info
 - 4. Board meeting info- can dial in
 - 5. CUE discount through other websites
 - 6. Students get 20% discount code for CUEs
 - 7. Student loan release (possibly \$100)
 - 8. Yearly scholarship for a MT member to conference (\$500 toward continuing ed)
 - 9. Forums
- d. Scholarships
 - i. WYOTA conference scholarship posted on website
 - ii. Need to redetermine deadline
 - 1. **Motion from Jessica to have deadline August 14 with applicable early bird pricing for those that do not receive scholarship until August 21. Seconded by Shellie. All in favor. Motion passes.**

VIII. New Business

- a. In-person board meeting
 - i. August 8th tentatively set
 - ii. Phylicia to look into locations
- b. President and Treasurer is up for election this year
 - i. Advertise- Put on website and Facebook- including duties

ii. Phylicia to update Facebook and website

Motion to adjourn meeting by Phylicia at 8:35 pm.