

**WYOTA Monthly Meeting**  
**3/11/2020**

Meeting called to order at: 7:36 pm  
Dial in Number: 605-475-4000  
Code: 638669#

**I. Roll Call**

- a. Board Members Present: Molly McNicols, Phylicia Lipes, Shellie Szmyd, Emma Mumme, Becky Rimel, Kelsey Hieb, Kristine Shaeffer, Jessica McWilliams
- b. Board Members Not Present: Jessica Lambert
- c. Additional Participants:

**II. Treasurer Report**

|                 |              |
|-----------------|--------------|
| <b>Checking</b> | \$ 14,375.33 |
| <b>Savings</b>  | \$ 8,175.35  |
| <b>Total</b>    | \$ 22,550.68 |

- a. Shellie is refunded for Autism Summit costs
- b. Paypal account was updated
- c. Emailed Dr. Kenney regarding follow up training. Have not heard back.
- d. AOTA conference paid for President- follow up due to conference cancellation.

**III. Secretary Update**

- a. Updated website with all board bios.
- b. Emailed Halle about updating Legislative tab- still not there. Will likely post more when more information is submitted from legislative chair.
- c. Look into shirt costs for WYOTA. Designed a Shirt.

**IV. RA Update**

- a. AOTA Conference has been cancelled due to Coronavirus.
- b. RA will be able to partake in online RA meeting to get up to date information
  - i. There are MANY things to talk about on agenda at upcoming meeting
  - ii. Survey sent out and will need to be filled out by as many as possible
    - 1. Surveys open until March 14th

**V. Student Update**

- a. **CC:** At a stand still now and figuring out what to do with fund raising after AOTA conference cancellation. Level 1s inducted this week.
- b. **UND:** Becky Rimel- new UND representative joining session tonight.

**VI. Legislative Update**

- a. Bill will likely go through for allowing schools to bill Medicaid.
  - i. FAFE- districts cannot require parents to give Medicaid information?  
Unsure of legality of billing Medicaid and not private insurances.
- b. Interested in created a brochure on parent rights regarding abstaining from giving Medicaid information to schools.

**VII. Old Business**

- a. Conference
  - i. Pain Seminar for phys dys

1. Contract: Jessica M looked over again. Has small line in contract stating that they are entitled to ½ of all income over \$2500 beyond speaker fees. Jessica will post estimated costs/profit for conference to assess as a board.
  2. Plan to set up a phone conference to assess how to pay for conference, amounts, plan moving forward, etc. Phylicia, Jessica, and speaker to conference call.
  3. Discussion regarding if a WYOTA contract will be necessary for speaker to sign. Possibly add clause regarding cancellation policy and refunds due to outside influences/unforeseen circumstances.
  4. Agree to waive refund policies in extreme circumstances.
- ii. Trauma for peds
    1. Confirmed to speaker that it has been approved. Need to get speaker paperwork/contract.
- b. Tshirt orders
    - i. Kelsey looked into t-shirts and designed a shirt. Send idea to board via text message.
    - ii. Cost: \$339/50 shirts through Custom Ink.
    - iii. Will not do orders due to cost. Possibly get bulk and sell at multiple events.

## VIII. New Business

- a. AOTA Conference cancelled due to Coronavirus
  - i. Phylicia's airfair is nonrefundable. Can be used for another trip if booked within 12 months. Save for potential use next year pending re-election as President.
  - ii. Hotel cancelled and not charged yet
- b. AOTA Conference scholarships
  - i. Multiple options for refund
    1. Let use for WYOTA this year
    2. Request refund and void out this year
    3. Could apply to next year's conference, however recipients are graduating.
  - ii. **Jessica motions for refund and option to attend WYOTA conference. Shellie seconds. All in favor. Motion passes.**
  - iii. **Phylicia motions to take recipients to dinner as planned, Jess Seconds. All in favor. Motion Passes.**
- c. Conference Save the Dates and Registrations
  - i. Registrations: table until next meeting to figure out registration costs.
  - ii. Save the Dates planned to be sent by mid-April to May 1<sup>st</sup>
    1. Made through Vista Print and send mock up to AMBI
    2. AMBI to address and mail out
    3. Kelsey to follow up and receive course titles from Phylicia and Shellie.
- d. Potential Date for In-person WYOTA meeting- potentially May 30<sup>th</sup>
  - i. Table until next meeting

- e. Additional speaker opportunity (Scott Burglund)
  - i. Sent email with information to WYOTA email.
  - ii. Possibly partner with a college (UND or CC in Casper)
  - iii. Becky to look into and following up regarding applying continuing education to enrolled students.
  - iv. Contact UND and CC to explore partnership- Kelsey to reach out.
  - v. Follow up with Scott Burglund regarding a webinar if WYOTA cannot do an in-person training.

Motion to adjourn meeting by: 8:39 pm. Meet April 8, 2020 next.