

WYOTA Monthly Meeting
1/8/2019

Meeting called to order at: 7:34 PM by Phylcia Lipes
Dial in Number: 605-475-4000
Code: 638669#

I. Roll Call

- a. Board Members Present: Kelsey Hieb, Phylcia Lipes, Emma Mumme, Kristine Shaeffer, Jessica Lambert, Molly McNicols, Jessica McWilliams, Shellie Szymd
- b. Board Members Not Present:
- c. Additional Participants:

II. Treasurer Report

Checking	\$ 14627.33
Savings	\$ 8174.96
Total	\$ 22,802.29

- a. Sent out letters to Sheridan, Park, and Albany county schools updating contacts regarding mailing for checks
 - a. Has been getting emails and requests for forms filled out
- b. Students checks mailed for AOTA conference scholarship
- c. Reimbursed additional members for conference from last year who were unable to attend.
- d. Need to reimburse Shellie for Autism Summit. Shellie to complete paperwork as able.
- e. Phys Dys speaker down payment completed (for 2020 WYOTA Conference)
- f. Outstanding \$3,320 to be paid to WYOTA at this time remains.

III. Secretary Update

- a. Got all membership cards sent out except Breezy Cooley. Couldn't find an address for her.
- b. Updated website bios
 - i. To email Hallie regarding updating (Bio titles, new members, password protection issues, posting continuing education and sign ups)

IV. RA Update

- a. Molly to send bio for website.
- b. AOTA opened voting for many positions for their board and RA.
- c. May want to post on Facebook about voting.
 - i. Phylcia to type up information and post AOTA link on Facebook.

V. Student Update

- a. UND:
 - i. No major updates due to Winter Break.
 - ii. SOTA meeting next week and will ask if there are questions and concerns.
 - iii. Will try to do some student lunch and learns.
 - 1. Any ideas for special education talks from board are welcome.
- b. CC

- i. No major updates.
- ii. Emily and Emma received checks.
- iii. Some SOTA members volunteering for Night to Shine.

VI. Legislative Update

- a. No updates
- b. AOTA to release 2020 Legislative session plan likely soon. It will be a budget session for Wyoming this year.
- c. Contacted AOTA regarding Tricare allowing COTAs to treat. Has not heard results yet.

VII. Old Business

- a. Conference
 - i. Signed contract with Ramkota for next conference.
 - 1. Will vote in July regarding booking for multiple years.
 - ii. Got contract signed for Phys Dys speaker and deposit paid. They will advertise on their website as well for conference. Will find out what we can charge for the course. Specified that there will be no pastries or soda.
 - iii. Pediatric course: need to get figured out ASAP
 - 1. Bal-A-Vis X course- Kristine sent email to founder
 - a. Will be 3 days required
 - b. Sent prices and cost to Phylcia
 - c. Must be at gym/hard surface floor
 - d. Limits class size to 26
 - e. Likely not going to work...
 - 2. Shellie contacted a Cheyenne NMT instructor
 - a. Trauma informed approach to treating kids with trauma. Heavily focused on sensory integration.
 - b. Speaker was unsure if she could do 16 hours. Cannot commit to anything else due to illness.
 - c. Has continued to look at information on child trauma and OT.
 - i. Shandy Clinic in CO may have some information regarding trauma training. Jessica Lambert to reach out and find out about contacts then to send email to WYOTA email.
 - ii. Jackson Hole Counseling is providing Youth Mental Health First Aid 8-hour courses. Could be paired with another course. Molly to reach out for information.
 - 3. Possible additional suggestion: Concussion care.
 - 4. Update emails to be sent to board by next Friday in order to have something in the works by next meeting.
 - a. After speakers are figured out- will send out Save the Dates.
- b. Zoom meetings

- i. Prior peds speaker interested in zoom meeting however has not replied back. Jessica McWilliams to reach out again.

VIII. New Business

- a. Every July- will update bylaws and policies/procedures.
- b. Will update strategic plan at that time.
 - i. Kelsey to send strategic plan to all board members following meeting for review.
- c. Emails from other state associations- other states are possibly interested in joint conferences
 - i. Phylicia will talk to other states to see if cost is cut, higher quality speakers, any other benefits, etc.
- d. Meet again Feb 12th at 7:30.

Motion to adjourn meeting by Phylicia 8:23 pm.