

**WYOTA Monthly Meeting**  
**12/11/2019**

Meeting called to order at: 7:34 PM by Phylicia  
Dial in Number: 605-475-4000  
Code: 638669#

**I. Roll Call**

- a. Board Members Present: Phylicia Lipes, Jessica McWilliams, Kelsey Hieb, Shellie Szymd, Kristine Shaeffer, Molly McNicols, Emma Mumme
- b. Board Members Not Present: Jessica Lambert
- c. Additional Participants:

**II. Treasurer Report**

<b>Checking</b>	\$ 16,626.62
<b>Savings</b>	\$ 8,174.74
<b>Total</b>	\$ 24, 801.36

- a. Refunded check to member directly who did not attend conference and she will refund her school district.
- b. Another member requested refund for conference. Will get one as unsure of date requested prior to conference.
- c. Planning to send checks to AOTA scholarship recipients this week.
- d. 50% reimbursement due to Shellie for Autism Summit (cost of conference and hotel). Shellie will be completing paperwork soon.
- e. Jessica will create a letter for all school districts stating that we have a changed address and point of contact. Multiple school districts have sent conference money and information to old contacts/addresses.
- f. Currently have \$3,320 outstanding charges to be paid to WYOTA for conference.
- g. Bought supplies for archiving all treasurer info for banking and conference information. Need any other information to establish a system for how to keep information and pass on to future board members.
- h. Created spreadsheet to compare 2020 conference location costs.

**III. Secretary Update**

- a. Got PO box set up for downtown Casper office.
- b. Updated a letter and received new membership cards. All are filled out. Currently compiling addresses and will send out in the next week or so.
- c. Updated mailing addresses on google and website.
- d. AOTA scholarship recipients are notified and Jessica M will send a check this week.

**IV. RA Update**

- a. Conference registration opened today for 2020 in Boston.
- b. Nothing pressing at this time to be addressed at next planned RA meeting.

**V. Student Update**

- a. No students at meeting during update time

**VI. Legislative Update**

- a. Nothing to report at this time.

## VII. Old Business

- a. Conference location
  - i. Kristine and Phylcia visited with Clarion.
    - 1. Both courses would be in the large ball room with divider.
    - 2. Willing to work with budget (\$300/room for all weekend)
    - 3. Food is \$19/plate but would be willing to work with chef for costs.
    - 4. Clarion would be \$3000 more (than Ramkota) before food costs.
  - ii. **Motion proposed by Shellie to book with Ramkota for first weekend in October 2020. Kelsey seconds. All in favor. Motion passes.**
    - 1. Phylcia to follow up with Ramkota and finalize date/contract. Will email Clarion to thank however pass on offer.
- b. Conference speakers
  - i. Pediatrics
    - 1. Leigh Ann has not responded regarding vision speaker.
    - 2. Need to find speaker within next month or so in order to send save the dates.
    - 3. Jessica to follow up with a client who has a friend with pediatric vision experience.
    - 4. Additional suggestion: pediatric orthopedic course.
    - 5. Kristine will follow up with Bal-A-VisX speaker possibilities
      - a. May not be able to do 2-day course
      - b. Must be done in a gym
      - c. Likely not going to work this year but will follow up
    - 6. Feeding also a popular area for requests from previous speakers
      - a. Oral motor (Beckman protocol?)
        - i. 16 contact hours
    - 7. Other suggestions: Emotional regulation, Brain Gym, Zones of Regulation
    - 8. Additional suggestion: Neurosequential Model of Therapeutics
      - a. Shellie to contact/follow up
  - ii. Phys Dys
    - 1. Suggestions: Training on groups or PDPM changes
    - 2. Phylcia reaching out to speakers for a pain seminar
      - a. Possible speaker: Justin Denoway
        - i. Teaches persistent pain division, comprehensive management course.
        - ii. Does have availability for 10/3-4.
        - iii. Phylcia to follow up on CEUs needed (16). If fulfill CEU hours, will move forward with contract as speaker.
      - b. Reached out to cupping instructor. Has not heard back.
- c. Bios on website
  - i. Need to send updates and new bios to Kelsey ASAP
- d. Zoom meeting with Shellie regarding Autism Summit

- i. Would like to pass due to too much time passed. May be good to look at in future as follow up.
- ii. News area on website might be helpful
- e. Zoom meeting with peds instructor. Jessica to follow up

**VIII. New Business**

- a. Get WYOTA memberships completed and AOTA memberships
- b. Next Board meeting 1/08/2019

Motion to adjourn meeting by Phylcia at 8:37 pm.