

**WYOTA Monthly Meeting  
//2019**

Meeting called to order at: 7:32PM by Phylcia Lipes  
Dial in Number: 605-475-4000  
Code: 638669#

**I. Roll Call**

- a. Board Members Present: Phylcia Lipes, Kelsey Hieb, Shellie Szymd, Emma Mumme, Kristine Shaeffer, Jessica McWilliams, Molly McNicols
- b. Board Members Not Present: Jessica Lambert
- c. Additional Participants:

**II. Treasurer Report**

<b>Checking</b>	\$ 17,404.43
<b>Savings</b>	\$ 8,174.32
<b>Total</b>	\$ 25,578.75

- a. Got book sent to Emma
- b. Newest profit/loss report- waiting on payments from invoices
  - a. Most invoices still pending are from school districts
  - b. Will plan to pay AMBI invoice tomorrow (pending weather)

**III. Secretary Update**

- a. Got all information transferred from Jacque
- b. Will be sending missed certificates. Updated hours for those attendees that did not attend the full 16 hours.
- c. Mail will be coming to Kelsey's home address
  - i. Need to update AOTA and website regarding this change

**IV. RA Update**

- a. There is a survey for feedback regarding new OT practice domain to be filled out by Oct 14 (by anyone that is AOTA member) for feedback on new language. Has been posted on Facebook page.
- b. MoCa now requires certification for use. Would WYOTA be willing to offer a group discount (\$175 for certification if done individually)?
  - i. Offer to webpage to see what Wyoming practitioners would like to use?
  - ii. Webinar possible. Molly will reach out and see how much it will be for WYOTA to host. Phylcia to post survey on Facebook to see how many would be interested.
- c. Entry level mandated doctorate up for vote in March.
  - i. Need to get out somehow on webpage, facebook, etc. Let people know that if they want to talk to Molly, she can listen to concerns prior to voting in March.
- d. Possibly post RA update on webpage. Possible new tab with RA's contact information.

**V. Student Update**

- a. Emma- Student club recently did trash pick up, Pizza Ranch fundraiser, October 12<sup>th</sup> Event Center fund raiser (Extreme Bullfighting). Lead mixer and went fairly well.
  - i. How can we increase participation next time? (Phylicia)

## **VI. Legislative Update**

- a. Nothing major to report. In Jackson for Autism Law Summit.
- b. Have reached out to Laurie Unum (just got phone number contact). May not be part of Autism Speaks outside of sending emails about Summit. Will follow up.

## **VII. Old Business**

- a. Conference follow up
  - i. Looking through comments, overall it seems biggest concern is not having clear info regarding itinerary. Need to post agenda on website.
  - ii. 14 FIRST TIME ATTENDEES at conference this year!
  - iii. There was a mistake on prices this year. Made it actually cheaper to pay for conference without WYOTA membership. Need to find a way to increase incentive for people to join WYOTA and attend conference.
    - 1. Jessica M and Kelsey to give numbers regarding this year compared to last years profit/loss at next meeting.
  - iv. Possibly revamp letter for conference to say where money goes.
  - v. Jessica M. and Kelsey can look into member numbers and providing info for where membership money goes.
    - 1. Would like people to understand what WYOTA does and that we can do more with more numbers (Shellie).
  - vi. Another group not reaching for conference- surrounding state practitioners that are working in Wyoming. Currently reaching out to only Wyoming practitioners from state licensure list. Should we reach out to surrounding states?
  - vii. Next year conference-
    - 1. Need to draft letter to send to practitioners at beginning of the year regarding money distribution (Shellie, Kristine, Phylicia plan to meet).
    - 2. Reach out to surrounding states to possibly bring more people to annual conference.
    - 3. Changing location to another town? Previously voted: Central location works best. Board members are more present with conferences in Casper which has shown to improve quality.
  - viii. Bal-A-Vis training in Montana in June. Jessica M. has information and this can be put on Facebook and website. We can spread word about this and other trainings to fill conference feedback/topic suggestions.
  - ix. Dr. Lynn Kenney offering a follow up training- 30-minute question/answer set up for December. Will be a Zoom meeting. Will be recorded and can be posted. Will email practitioners that attended this year's conference. Access available for WYOTA members to recorded version.

- b. Website

- i. Brainstorm by next meeting ideas for what practitioners would like to see on website.
- ii. Phylicia to set up meeting with Nicole for website training. Will include Jessica M and introduce Kelsey.

**VIII. New Business**

- a. Scholarships for AOTA Conference 2020
  - i. Conference registration and hotel open December 11, 2019.
  - ii. Scholarship deadline set for November 27, 2019.
  - iii. Will be sent to Nicole (UND) and Cassidy (CC) on November 1<sup>st</sup>, 2019.
    - 1. Emma to let students know prior to sending
- b. Storage of information
  - i. Right now using paper, computers, and jumpdrives
    - 1. we need to simplify.
  - ii. Google Drive? There is a cost monthly. Follow up at another time. Phylicia may ask how other associations keep record.
- c. Regarding list with feedback for future conference topics: Board members to look into continuing education ideas and decide on topics by December.
- d. Need to reach out to hotel for available dates for next year's conference.
  - i. This year, too many people were communicating with hotel.
  - ii. Christine to be contact to hotel for next year.
    - 1. Will get info from Phylicia and Jessica M. for contacts and reservation information.

Motion to adjourn meeting by Phylicia Lipes @ 8:38 pm.