

**WYOTA Monthly Meeting
05/09/2019**

Meeting called to order at: 7:30PM
Dial in Number: 605-475-4000
Code: 638669#

I. Roll Call

- a. Board Members Present: Phylcia Lipes, Jacque Poole, Ashton Hudspeth, Jessica McWilliams, Karmen Allen
- b. Board Members Not Present: Shellie Szymd, Leigh Ann Yerkovich, Theresa Robinett
- c. Additional Participants: None

II. Treasurer Report

Checking	\$ 7,998.74
Savings	\$ 8,173.30
Total	\$ 16,172.04

- a. Getting password reset for traveler's insurance
- b. Will get contract sent out to both speakers
- c. Quickbooks is up to date
- d. Will send link to CPA for quickbooks to start on taxes

III. Secretary Update

- a. Save the dates sent out
- b. All registration stuff and excel sheet of addresses sent to AMBI to get together and send out.
- c. Emailed Chris about getting course synopsis to us for the website.
- d. Let him know that Jess would be in contact with him to get speaker contract details ironed out.

IV. RA Update

- a. None

V. Student Update

- a. Ashton – last night with us. Jessica will start with us next meeting. Finals this week.
- b. Karmen – finals week next week, graduation is the 17th of May and then go into level 2 rotations.

VI. Legislative Update

- a. AOTA is reviewing definition of supervision of the OTA that WY updated in their documents

VII. Old Business

- a. Save the dates sent out and registrations have been sent to AMBI to get sent out.
- b. Do we want to see if we want to reach out to see if someone wants to sponsor the mixer?
- c. Can we find out what supplies are needed for each course, is this in the contract? **Yes**

VIII. New Business

- a. Setting date for annual retreat. July 13th, 10am?

b. Location? Determine when it gets closer.

Motion to adjourn meeting by Phylicia at 8:03PM.