

WYOTA Monthly Meeting
11/14/2016

Meeting called to order at: 7:41pm
Dial in Number: 605-475-4000
Code: 638669#

I. Roll Call

- a. Board Members Present: Phylcia Nieft, Shellie Szmyd, Jessica Costalez, Jessica McWilliams, Jacquelin Poole
- b. Board Members Not Present: Theresa Robinett, Maddie Bjornstad
- c. Additional Participants: None

II. Treasurer Report

- a. Checking: \$14,918.27
- b. Savings: \$15,663.51
- c. Total: \$30,581.78
- d. AOTPAC: WYOTA was donating \$120, not sure when it stopped or why. We have not donated since 2013. Do we want to start donating again?
- e. **Motioned by Shellie seconded by Jacque. All in favor. Donation for \$120 to AOTPAC voted in.**
- f. Check sent off for float for Rose Parade.
- g. Phylcia asks for statement from QuickBooks. Jessica has been temporarily locked out of QuickBooks and is dealing with tech support now to get it unlocked. Jessica will send monthly report to Phylcia for checking against bank statements once QuickBooks sorted out.
- h. PO's sent out to all school districts, and have been sending out W-9s and talking with people with specific questions.
- i. Mitch from Wells Fargo contacted Jessica. WYOTA's old banking fee was \$31 and has been reduced to \$20. Processing fee was 3.4% and was reduced to 2.9%
- j. Did get other two, old members off of the banking account, and Phylcia and Jessica have become executors of the account, still need to add Jacque.

III. Secretary Update

- a. Reciprocity, ID state asking us for reciprocity such as benefits for practitioners from both states attending state conferences at discounted member prices.
- b. We do max out conferences, so making sure our clinicians come first (Shellie), will get more info from ID organization for their conference costs and member number.
- c. Will email Nicole Harris on time for speaking at UND for WYOTA
- d. Firmer rules for granting certificates for conference so that we are keeping with hours provided at the conference? Will table refund and certificate issues till closer to conference.
- e. **Shellie motioned 4 scholarships for UND and CC programs each instead of 2 and Jessica 2nd, Jacque 3rd. All in Favor. Will increase scholarship limit for each program from 2 to 4 scholarships for tuition paid at WYOTA Annual Conference.**
- f. Table raising the AOTA scholarship until we get in applications and look at cost for this next year's conference.

IV. RA Update

- a. None
- V. Student Update**
 - a. Jacque asked Jessica to filter questions from students about if they have any concerns with up and coming insurance changes after election.
 - b. No other updates at this time.
- VI. Legislative Update**
 - a. None
- VII. Old Business**
 - a. Phylcia did chat with Jessica about looking at the by-laws and reestablishing what the roles are for each member.
 - b. Let Shellie know when we meet, and she will try to come down for the meeting so that we are all on the same page.
 - c. Changed password for Facebook and email. Jacque deactivated Wyoming OT single user page due to troubles it posed. All board members now admins to Facebook business page.
 - d. Jacque did call and leave 3 messages for CC program for developing a new logo and has not received a return call at this point. Will keep trying.
 - e. Shellie asks why we need to change our logo. Jacque said she would go back in and look at minutes to see if it was motioned to change the logo and why.
- New Business**
 - a. None

Motion to adjourn meeting by Jacque, Jessica seconds meeting adjourned at 8:28pm.